

**AGENDA WITH COMMENTARY  
REGULAR BOARD OF EDUCATION MEETING  
PONCA CITY BOARD OF EDUCATION  
PONCA CITY INDEPENDENT SCHOOL DISTRICT I-71  
ADMINISTRATION BUILDING  
613 EAST GRAND AVE  
PONCA CITY, OK 74601**

**MONDAY, NOVEMBER 14, 2016  
6:00 P.M.**

**1. CALL TO ORDER**

- 1.1 Call Meeting to Order** (President)
- 1.2 Flag Salute**
- 1.3 Roll Call** (Minutes Clerk of the Board)

**2. PRESENTATIONS/RECOGNITIONS**

**2.1 Presentation of “Employee of the Month” and “Friend of Education” Awards**

The President of the Board will preside over presenting the November Employee of the Month and Friend of Education Awards to the following employees.

Certified Employee of the Month ..... Kristi Myers  
Language Arts Teacher at East Middle School

Support Employee of the Month..... Andrea Burris  
Special Education Paraprofessional at Ponca City High School

Friend of Education..... Sherry Kean  
Volunteer at Woodlands Elementary

**3. PUBLIC COMMENT**

**3.1 Comments from the Public**

The Ponca City Public School Board of Education recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in board meetings. The board has established guidelines to govern public participation in board meetings necessary to conduct its meetings and to maintain order. After checking in with the board clerk, individuals or groups wishing to speak during the public comment period must provide the following information, in writing, in order to speak before the board:

- Name and address of the individual
- The agenda action item(s) the individual wishes to address
- The organization the individual represents or is affiliated with, if applicable

Anyone who would like to speak to the board during public comment period of the meeting must check in with the board clerk at least 15 minutes prior to the start of the board meeting. There will be a form available they will need to fill out and return to the board clerk before they can be heard by the board.

Participants must be recognized by the president or other presiding officer and must preface their comments by an announcement of their name and group affiliation, if applicable.

Comments of the speaker must relate to an item on the meeting agenda. Generally, participants shall be limited to comment of a maximum of three (3) minutes duration unless altered by the presiding officer, with the approval of the board. All public comments during any one regular meeting shall be limited to no more than fifteen (15) minutes. No participant may speak more than once during a single meeting. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

For more information regarding Speaking Privileges of the Public, please refer to Board Policy 2.4 *Speaking Privileges of the Public*, that is available at the board meeting, or in the board policy manual located on the district website, [www.pcps.us](http://www.pcps.us), under Board of Education.

#### **4. PRESENTATIONS/REPORTS**

- 4.1 Presentation on Concert Hall Project** *(Troy Lewis)*
- 4.2 Building Assessment Reviews** *(Lori Cox - Garfield & Liz Hargraves - Lincoln)*
- 4.3 Ponca City Literacy Framework** *(Teri Vogele)*
- 4.4 Annual Dropout Report 2015-2016** *(Barbara Cusick)*
- 4.5 Alternative Education Plan** *(Barbara Cusick)*
- 4.6 Annual Safety Report** *(Bret Smith)*

#### **5. SUPERINTENDENT'S REPORT**

- 5.1 Annual Developmental Education Rates for 2014-2015** *(formerly called Annual Student College Remediation Report) (Dr. Pennington)*

#### **6. CONSENT CALENDAR**

\*Motion required: Motion required for the approval of the "Consent Calendar" as printed (or as amended). Board members may, however, call for a vote on each of the items listed on the "Consent Calendar."

<b>6.1</b>	<b>Agenda with Commentary .....</b>	<b>1-6</b>
<b>6.2</b>	<b>Minutes.....</b>	<b>7-14</b>
<b>6.3</b>	<b>Consent Agenda/Agreements under \$10,000.....</b>	<b>15-17</b>

**ACTION REQUIRED**

**7. ACTION ITEMS (MOTION REQUIRED)  
CONSIDERATION OF AND VOTE TO APPROVE OR NOT APPROVE THE FOLLOWING ITEMS:**

**7.1 Consideration of and Vote to Approve or Not Approve the Following District Financial Reports**

A.	FY17 Budget Amendments.....	18-32
B.	General Fund Encumbrances #682-#815.....	33-35
C.	Building Fund Encumbrances #50-#52 .....	36
D.	Child Nutrition Fund Encumbrances #87-#100.....	37
E.	Gifts and Endowments Encumbrances #32-#45 .....	38
F.	2015 Construction Bond 34 Encumbrances #21-#23 .....	39
G.	2016 Transportation Bond 35 Encumbrance #8 .....	40
H.	2016 Construction Bond 36 Encumbrance #6 .....	41
I.	Summary Change Order Listing as of 11/07/16 .....	42-48
J.	Expenditure Summary Reports .....	49-58
K.	Bond Fund Reports .....	59-62
L.	Booster Club/PTA Fundraiser Requests .....	63-84
M.	Raffle Request.....	85
N.	Activity Fund Reports/Requests .....	86-98
O.	Treasurer’s Reports.....	99-102
P.	Ratification & Approval of Payrolls	

Brenda Storie will answer questions regarding the financial reports included on pages 18-102.

**RECOMMENDED ACTION**

The Superintendent recommends approval of the financial reports.

**7.2 Consideration of and Vote to Approve or Not Approve Setting the Date, Time, and Location for the 2017 Board Meetings .....103**

Commentary:

Pursuant to 25 O.S. Section 311 (1), prior to December 15 of every year, every Board must give the county clerk of the county to which the district is principally located a list of the time, date, and place of all regular meetings for the coming calendar year. “Regular” meetings are a Board’s required monthly meeting.

A list of proposed Board Meeting dates for 2017 is shown on page 103. We would like to continue the meetings on the second Monday of each month with two exceptions. Because of Spring Break, the March meeting will be held on the first Monday, March 6, 2017. The July meeting will be moved to the third Monday, being July 17, 2017, to allow adequate preparation of financial reports. Meetings will continue to be at 6:00 p.m. Dr. Pennington will discuss this matter and answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**7.3 Consideration of and Vote to Approve or Not Approve the 2016-2017 Ponca City Public Schools District and Site Improvement/Title I Plans.**

Commentary:

The Comprehensive Local Education Plan (CLEP) is comprised of several components, one being School Improvement. We are required to update the components annually, and updates of the 2016-2017 District and Site Improvement/Title I Plans have been completed. Copies were provided to Board members on CD. A hard copy will be kept on file at Central Office. Teri Vogele will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**7.4 Consideration of and Vote to Approve or Not Approve Accepting Sub-contract Bids for the New Press Box Project at Sullins Stadium**

Commentary:

Bids were delivered to the Administrative Center on October 27, 2016 at 3:00 p.m. Rick Scott Construction Company, as our Construction Management Company, accepted bids to construct a new Press Box in the amount of \$1,423,396.00, added to it fees, Bonds & Insurances, General Conditions and Contingency, the total amount for approval is \$1,661,331.69. There were some portions of the project that did not receive any bids and some items that were more than the estimates indicated. Rick Scott Construction will investigate and value engineer (VE) the bids to see where they can reduce costs. Rick Scott Construction will also rebid those parts of the project over \$50,000.00 and solicit quotes for those parts under \$50,000.00. The Guaranteed Maximum Price (GMP) will be presented after VE items are reviewed. Bret Smith and Rick Scott Construction Company will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

**7.5 Consideration of and Vote to Approve or Not Approve the Following Contracts/Agreements:**

**A. Agreement with Ardor Health Solutions for Heather Wilson to Provide Speech and Language Services for the 2016-2017 School Year**

Commentary:

The purpose of the agreement with Ardor Health Solutions is to provide services for students enrolled in Ponca City Schools as indicated by parental consent and school criteria. The authorized personnel of the Ponca City Public Schools (party) shall identify the students who need the services and shall approve each individual situation as provided for under state and federal regulations. Through Ardor Health Solutions, Ms. Heather Wilson shall provide the speech and language services at \$65.00 per hour at 37.5 hours per week from October 31, 2016 through May 22, 2017. The School District shall not be required to make payment for lunch, break time, sick time or holidays. Ardor Health Solutions agrees to follow the school calendar holidays, days off, early student release days, professional development days and emergency school closing. Ms. Wilson is responsible for providing the district with a copy of current worker's compensation insurance or a letter of exemption from the agency that oversees the State Insurance Fund of Oklahoma. The total cost for the agreement is \$63,375.00. Jill Henderson will answer questions.

**B. Agreement with High-Tech-Tronics Communication Systems for Security Cameras at Ponca City High School, Robson Field House, West Middle School and Woodlands Elementary**

Commentary:

High-Tech-Tronics Communication Services will replace security cameras at the following school sites: Ponca City High School (2 cameras), Robson Field House (1 camera), West Middle School (2 cameras), and Woodlands Elementary (2 cameras). The cost also includes removal of existing camera(s), scaffolding or lift at Robson Field House, unless the school provides, and travel expense. The work will be warranted for one (1) year from successful installation. Total cost is \$10,410.75. Bret Smith will answer questions.

**C. Agreement with SHI for Renewal of Microsoft Licensing for the District**

Commentary:

Microsoft licensing is purchased off the state contract and is based on the Full-Time Equivalency (FTE) of the district. This covers all laptops, desktops and servers used by the district. The cost is \$50,190.00. Jason Ridenour will answer questions.

**RECOMMENDED ACTION**

The Superintendent recommends approval.

- 7.6 Consideration of and Vote to Approve or Not Approve a Proposed Executive Session for the Following Purposes: to Discuss the Possible Termination, Reassignment, Resignation, and Employment of Personnel on the Attached Detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to Discuss Confidential Conversations with the Board’s Attorney Concerning Pending Claims and Litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]; to Discuss the Purchase or Appraisal of Real Property [Authority for Executive Session: 25 O.S. Section 307 (B) (3)]; and to Negotiations [Authority for Executive Session: 25 O.S. Section 307 (B) (2)]**

**Motion for Executive Session if one is desired.**

- 7.7 Return to Open Session**

- 7.8 Recital by Board President that Minutes of Executive Session Were Kept by the Board Minutes Clerk and Will Remain Confidential**

- 7.9 Vote to Approve or Not Approve Recommendations for Termination, Reassignment, Resignation, and Employment of Personnel Shown on the Attached Detailed Personnel Report..... 104-107**

Commentary:

A copy of the proposed personnel report is included on pages 104-107 of the agenda.

**RECOMMENDED ACTION**

The Superintendent recommends approval of the personnel report as presented and/or amended.

**8. NEW BUSINESS**

**9. ADJOURNMENT**

**\*Motion required for adjournment**

*(Special accommodations may be made available for this Board meeting. Requests should be made by calling the office of the Superintendent of Schools at (580) 767-8000 no later than Friday, preceding the Board meeting.)*