

**AGENDA WITH COMMENTARY
PONCA CITY BOARD OF EDUCATION
REGULAR BOARD MEETING
PONCA CITY INDEPENDENT SCHOOL DISTRICT I-71
613 EAST GRAND
PONCA CITY, OK 74601
MONDAY, JULY 11, 2016
6:00 P.M.**

1. CALL TO ORDER

- 1.1 Call Meeting to Order** (President)
- 1.2 Flag Salute**
- 1.3 Roll Call** (Minutes Clerk of the Board)

2. PUBLIC COMMENT

2.1 Comments from the Public

The Ponca City Public School Board of Education recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in board meetings. The board has established guidelines to govern public participation in board meetings necessary to conduct its meetings and to maintain order. After checking in with the board clerk, individuals or groups wishing to speak during the public comment period must provide the following information, in writing, in order to speak before the board:

- Name and address of the individual
- The agenda action item(s) the individual wishes to address
- The organization the individual represents or is affiliated with, if applicable

Anyone who would like to speak to the board during public comment period of the meeting must check in with the board clerk at least 15 minutes prior to the start of the board meeting. There will be a form available they will need to fill out and return to the board clerk before they can be heard by the board.

Participants must be recognized by the president or other presiding officer and must preface their comments by an announcement of their name and group affiliation, if applicable.

Comments of the speaker must relate to an item on the meeting agenda. Generally, participants shall be limited to comment of a maximum of three (3) minutes duration unless altered by the presiding officer, with the approval of the board. All public comments during any one regular meeting shall be limited to no more than fifteen (15) minutes. No participant may speak more than once during a single meeting. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

For more information regarding Speaking Privileges of the Public, please refer to Board Policy 2.4 *Speaking Privileges of the Public*, that is available at the board meeting, or in the board policy manual located on the district website, www.pcps.us, under *Board of Education*.

3. SUPERINTENDENT’S REPORT

3.1 Update on Summer Projects

4. CONSENT CALENDAR

*Motion required: Motion required for the approval of the "Consent Calendar" as printed (or as amended). Board members may, however, call for a vote on each of the items listed on the "Consent Calendar."

4.1 Agenda With Commentary 1-8
4.2 Minutes..... 9-19
4.3 Consent Agenda/Agreements under \$10,000..... 20-22

5. ACTION ITEMS (MOTION REQUIRED)

CONSIDERATION OF AND VOTE TO APPROVE OR NOT APPROVE THE FOLLOWING ITEMS:

5.1 Consideration of and Vote to Approve or Not Approve the Following District Financial Reports

A. Amendments to FY16 Budget 23-42
 B. FY16 Building Fund Encumbrances #84-#8543
 C. FY16 2013 Transportation Bond 32 Encumbrance #844
 D. FY16 Summary Change Order Listing as of 07/06/2016 (Funds 11, 21, 22, 81, LRB Improvement Fund, 32, 34, 36)..... 45-56
 E. FY16 Expenditure Summary Reports 57-70
 F. FY16 Bond Issue Reports 71-77
 G. Amendments to FY17 Budget 78-95
 H. FY17 General Fund Encumbrance #2-#272 96-100
 I. FY17 Building Fund Encumbrances #1-#22101
 J. FY17 Child Nutrition Encumbrances #1-#68 102-103
 K. FY17 Gift Fund Encumbrance #1-#7104
 L. FY17 2015 Construction Bond 34 Encumbrances #1-#6105
 M. FY17 2009 Transportation Bond 35 Encumbrance #1106
 N. FY17 2016 Construction Bond Encumbrance 36 #2-#4.....107
 O. FY17 Expenditure Summary Reports 108-113
 P. FY17 Bond Fund Reports 114-117
 Q. FY17 Summary Change Order Listing as of 07/06/2016 (Fund 11)118
 R. School Activity Fund Report 119-123
 S. School Activity Fund Budgets/Requests 124-164
 T. Treasurer’s Report 165-168
 U. Ratification and approval of Payrolls and end of FY16 Expenditures

Brenda Storie will answer questions regarding the financial reports included on pages 23-168.

RECOMMENDED ACTION

The Superintendent recommends approval of the financial reports.

5.2 Consideration of and Vote to Approve or Not Approve Science, Mathematics, and Biotechnology Courses for Academic Credit Taken at Pioneer Technology Center.

Commentary:

Students may receive credit, with board approval, for science, mathematics, and biomedical courses taught at Pioneer Technology Center. The Oklahoma State Department of Education guidelines require annual approval. The courses follow all guidelines and PASS objectives from the OSDE. Barbara Cusick will answer questions.

<u>Subject</u>	<u>Code</u>	<u>Subject</u>	<u>Code</u>
Math - Analysis	(4720)	Anatomy	(5333)
Geometry	(4520)	Physiology	(5220)
Algebra II	(4412)	Principles of Biomedical Science	(8706)
Math of Finance	(4770)	Human Body Systems	(8707)
ACT Prep	(2740)	Biomedical Innovation	(8719)
College Algebra	(0576)	Medical Interventions	(8708)
Biology II	(5032)		

RECOMMENDED ACTION

The Superintendent recommends approval.

5.3 Consideration of and Vote to Approve or Not Approve the Following Contracts/Agreements for the 2016-17 School Year.

A. Renewal of Agreement with Tamra Wink, Physical Therapist, to Provide Physical Therapy Services.

Commentary:

The purpose of this agreement is to provide for physical therapy services for students enrolled in Ponca City Schools as indicated by physicians, parental consent, and school criteria. The authorized personnel of the Ponca City Public Schools (party) shall identify the students who need the services and shall approve each individual situation as provided for under State and Federal regulations. Ms. Wink shall provide the services at \$80.00 per hour from July 1, 2016 through June 30, 2017 based on student needs as approved by the Special Ed Director. The estimated cost is \$68,000.00 based on 2015-2016 expenses. Ms. Wink is responsible for providing the district with a copy of current Workers' Compensation Insurance or a letter of exemption from the agency that oversees the State Insurance Fund of Oklahoma. Ms. Wink is also responsible for filling out

all Medicaid forms on students who are served and eligible for Medicaid. Jill Henderson will answer questions.

B. Renewal of Agreement with the City of Ponca City for the School Resource Officers Program for the 2016-17 School Year.

Commentary:

This Agreement is for two (2) school resource officers. One officer is located at the Senior High School and the other is located at West and East Middle Schools. The district provides office and desk facilities and other essential office equipment for the officers to conduct business. The officers are under the direct supervision of and are employees of the Ponca City Police Department. In addition to the law enforcement duties, the officers will be available to the District for educational programs that fall under their area of expertise. The school district will reimburse the City for a total \$121,899.00 for both officers for nine months of service. Dr. Pennington will answer questions.

C. Renewal of Agreement with United Community Action Program (UCAP) Head Start to Provide Early Childhood Services with Ponca City Schools at a Cost of \$2,200/Student.

Commentary:

This agreement is to provide early childhood services at a cost of \$2,200.00 per student for a maximum of 20 children. Reimbursement is based on enrollment as of October 1, 2016. Total amount for this agreement is \$44,000.00. Dr. Pennington will answer questions.

D. Agreement with Worth Avenue Group, LLC for Insurance for Student Laptops Issued to Students at Ponca City High School & East Middle School.

Commentary:

This agreement is for electronic device insurance coverage for laptops issued to students for the 2016-2017 school year. Insurance will cover theft, fire, flood, vandalism, natural disasters and power surge due to lightning. A total of 2,000 laptops located at the High School and East Middle School. Laptops will be insured at a cost of \$13.00 per unit for \$26,000.00. The students pay a \$25.00 fee for the insurance at the time the laptop is issued to them. That fee is reimbursed to the District. Bret Smith will answer questions.

E. Agreement with Renaissance Learning for License Agreement.

Commentary:

This agreement is for a license used by K-12 in assessing reading and

math levels of students. The following programs will be utilized: Accelerated Math; MathFacts in a Flash; STAR Math; Accelerated Reader; STAR Early Literacy and STAR Reading. The total cost is \$77,009.94. Barbara Cusick or Jason Ridenour will answer questions.

F. Renewal of Agreement with Blackboard, Inc. for Mass Notifications and Website Hosting.

Commentary:

This is the renewal with Blackboard for our mass notification system for emergencies and school closings and for hosting the district website through SchoolCenter. The cost is \$22,183.12. The renewal term is July 1, 2016-June 30, 2017. Jason Ridenour will answer questions.

G. Renewal of Agreement with Kimono LLC for Zone Integration Service.

Commentary:

Kimono is used to interconnect PowerSchool and other district programs such as Renaissance Place and Follett Destiny. It is also used to auto create accounts for students when they are enrolled into PowerSchool. Once the user account is created, it is then created in the Google Student domain, as well as providing student data, such as name and ID number, to Renaissance Place and Follett Destiny. The cost of the agreement is \$11,700.00. Jason Ridenour will answer questions.

H. Renewal of Maintenance Agreement with InSource Technology/Meru Networks for Wireless Access Points.

Commentary:

This is a renewal agreement to keep our Access Points in maintenance as well as the controller. This allows us to receive software upgrades and next day replacement on non-working equipment. The cost of the agreement is \$12,457.00. Jason Ridenour will answer any questions.

I. Agreement with AAA Playgrounds for Washington Pre-K Center Playground Equipment.

Commentary:

AAA Playgrounds will install Playtopia playground equipment including engineered playground mulch, juvenile wheelchair platform and swing frame, three (3) “spring riders”, a half ramp system, slide mat, and trailer mat for ADA swing. AAA Playgrounds will also tear out and relocate existing glide rail and fitness equipment to Garfield Elementary. The cost of this agreement is \$47,835.00. Bret Smith will answer questions.

RECOMMENDED ACTION

The Superintendent recommends approval.

5.4 Consideration of and Vote to Approve or Not Approve Library Deregulation Packet for EM Trout and Union Elementary Libraries for the 2016-2017 through 2018-2019 School Years.

Commentary:

The District is requesting to continue deregulation from OAC 210:35-5-71 for the 2016-2017 through 2018-2019 school years for library media services for E.M. Trout Elementary School and Union Elementary School due to a lack of personnel and a potential savings in cost to the District. As an alternate proposal, the District is requesting permission to hire two (2) full-time library assistants to serve the elementary school libraries. Doing so will be an advantage for both schools because each library will be staffed all day. In the past, a certified librarian split services between E.M Trout and Union. A certified librarian will monitor each library and meet with each assistant. Minutes of the meetings will be taken and kept by the certified librarian. These minutes will be made available to the District's Regional Accreditation Officer, LeGay Riggs. The financial impact to the District will be a cost savings. The compensation for the two (2) full-time, non-certified employees will be at a minimum savings of \$12,000.00. This application must be approved by the local school board before it can be approved by the State Board of Education. A copy of the deregulation application is shown on pages 170-174. Dr. Pennington or Shelley Arrott will answer questions.

RECOMMENDED ACTION

The Superintendent recommends approval.

5.5 Consideration of and Vote to Approve or Not Approve Adopting a School-Hours Policy.

Commentary:

By adopting a School-Hours Policy, the District has the option to calculate the school year based on hours rather than days. Prior to October 15, the District must send a letter of notification, along with documentation of school board approval, to the Accreditation Division, State Department of Education, that they have approved a calendar school-hours policy. Dr. Pennington will answer questions.

RECOMMENDED ACTION

The Superintendent recommends approval.

5.6 Consideration of and Vote to Approve or Not Approve Adoption of a Plan That Establishes Which Assessments High School Students Will Take That Where Enrolled in the Ninth Grade Before the 2016-2017 School Year.

RECOMMENDED ACTION

The Superintendent recommends approval.

5.7 Board to Consider and Take Action on a Motion Approving the Renewal of the Sublease Agreement between the District and Kay County Public Buildings Authority for the Fiscal year ending June 30, 2017. Sublease is Amount is \$22,655.00.

Commentary:

The Renewal of the Sublease Agreement is required under the provisions of the Sublease Agreement dated March 1, 2016 between the District and Kay County Public Buildings Authority. Sublease amount is \$22,655.00. Dr. Pennington will answer questions.

RECOMMENDED ACTION

The Superintendent recommends approval.

5.8 Consideration of and Vote to Approve or Not Approve Change Order Number 1 for the East Middle School Window Replacement Project for \$12,549.34.

Commentary:

This Change Order is for installation of an exhaust system for the Home Economics Classroom. We discovered when replacing the existing operable windows with the new windows, they did not open. Students sometimes overcook their meals and upon these occurrences there needs to be an exhaust system to remedy that situation. This exhaust system will cover the entire classroom in the event a mistake in judgment occurs at the cook stove. A copy of the Change Order can be seen on page 169. Bret Smith will answer questions.

RECOMMENDED ACTION

The Superintendent recommends approval.

5.9 Consideration of and Vote to Approve or Not Approve a Proposed Executive Session for the Following Purposes: to Discuss the Possible Termination, Reassignment, Resignation, and Employment of Personnel on the Attached Detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to Discuss Confidential Conversations with the Board's Attorney Concerning Pending Claims and Litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)]; to Discuss the Purchase or Appraisal of Real Property [Authority for Executive Session: 25 O.S. Section 307 (B) (3)]; and to Discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307 (B) (2)]; to Discuss Matters Involving a Specific Handicapped Child [Authority for Executive Session: 25 O.S. Section 307 (B) (6)]; to Discuss any Matters Where Disclosure of Information Would Violate Confidentiality Requirements of State or Federal law [Authority for Executive Session: 25 O.S. Section 307 (B) (7)]

Motion for Executive Session if one is desired.

- 5.10 Return to Open Session
- 5.11 Recital by Board President that Minutes of Executive Session Were Kept by the Board Minutes Clerk and Will Remain Confidential.
- 5.12 Vote to Approve or Not Approve Recommendations for Termination, Reassignment, Resignation, Salary Adjustments, and Employment of Personnel..... 175-181

Commentary:

A copy of the proposed personnel report is included on pages 175-181 of the agenda.

RECOMMENDED ACTION

The Superintendent recommends approval of the personnel report as presented and/or amended.

6. NEW BUSINESS

7. ADJOURNMENT

***Motion required for adjournment**

(Special accommodations may be made available for this Board meeting. Requests should be made by calling the office of the Superintendent of Schools no later than Thursday, preceding the Board meeting.)