

Ponca City Public Schools



July 15, 2019

PCPS Staff:

It is hard to believe, but I am very excited the start of 2019-2020 school year is just around the corner! I hope you had the opportunity to rest and check some items off your “to-do” list.

The 57th Oklahoma Legislature did continue supporting public education. With the passage of HB2765, \$157.9 million new dollars were allocated to common education including, \$133.6 million in the state aid formula, or a \$115 million projected weighted average daily membership increase. Additionally, \$58.9 million for increased compensation of certified personnel went into effect July 1, 2019, and parameters of this HB include a minimum raise for certified teachers. However, our Board of Education is very supportive of all employees, so I feel they will be open to having discussions that will benefit everyone.

To kick-off our continued school unity efforts, the district will host two motivational assemblies during the pre-school meeting dates. The all-certified assembly will be Friday, August 9, from 8:00 to 9:00 AM in The Ponca City Schools Concert Hall, and the all-support assembly will be Tuesday, August 13 from 11:00 AM-12:00 PM at the same location. We are celebrating and recognizing several achievements, so there will be no school business during these assemblies. Our theme for this year is “The Wildcat Way” and I will share more information during the assemblies. I am excited for those of you who have not been inside the Ponca City Schools Concert Hall to experience it for the first time! However, please be aware there are no food, drinks, or gum allowed in the Concert Hall. Thank you for helping us keep this fabulous facility in pristine condition.

On the PCPS Website, you will find the Ponca City Schools 2019-2020 school year calendar and the 2019-2020 Schedule of Pre-school Meetings listing events taking place before school starts. As usual, the month of August is full of meetings to provide information to help make the transition to the new school year flow smoothly. Unfortunately, there are some minor conflicts with the all-support assembly on August 13 because the schedule was so tight; consequently, there was no way to avoid some crossover meetings.

As expected, this summer has been quite busy with hiring new employees. As of today’s date, the District has hired 51 new, certified staff members and numerous support staff personnel. Of these new hires, seven are restored positions that were previously cut during revenue shortfalls. Our new employees will soon realize they are working with great colleagues and for a wonderful organization, and I am also proud to report that four of these new hires are returning to PCPS after previously leaving the district. Thank you in advance for supporting our new educators and making them feel welcome.

Things are definitely looking up for public education with the recent pay raises, and revenue is on the increase due to our State Legislators raising the Gross Production Tax and adding other taxes last year. The increase in the GPT certainly outperformed legislative predictions, but unfortunately, the teacher shortage has not been curbed; then again, this critical situation was expected because there were no teachers in the education pipe-line. I do not anticipate

improvement with the teacher shortage for at least 3-4 more years. It will take some time for new education majors to complete their degrees.

Exciting project work has continued over the summer, and our students and staff will benefit from these improvements. To complete the Sullins Stadium, matching fencing will replace the chain link fence on the north side. This project will give the stadium a more “finished” look. (We hope to be able to replace our “vintage” scoreboard someday.) When school starts in August, Washington PreK Center will have a new secure entrance and it is comforting to know that all of our buildings will then have safe entrances. There have also been some emergency roofing repairs to Po-Hi, East Middle School, and West Middle School with total roof replacements in the near future for many sites. We also did some overdue renovations at the Ponca City FFA Farm. There are new HVAC units and a new roof on the classroom portion of the facility. We also added a concrete floor, insulation, heating, and ventilation to the livestock barn to provide ideal conditions for students to prepare the livestock for shows and contests. Last, but certainly not least, we are replacing the seating in the Howell Auditorium, and wait for it...West Middle School! As our returning employees know, it was tough having meetings and professional development in the West MS Auditorium because the seats were so uncomfortable. We are so blessed our community wants the best for our school system and students, and it is evident by the passage of bond issues to make these improvements possible. This support is just another reason why Ponca City is a great place to live, work, and raise a family.

We do have a number of administrative changes for the 2019-2020 school year. The following are our new lead principals: Jennifer Dye at Union Elementary, Tina Fisher at Washington PreK Center, and Stacey Sattre at West Middle School. We are also welcoming two new assistant principals: Catherine Bible at West Middle School and Keith Crocker at East Middle School.

I am certainly looking forward to your return and to a great school year! Thank you for your service, perseverance, and dedication to the students of PCPS and to Oklahoma Public Education.

Warm regards,

A handwritten signature in cursive script that reads "Shelley Arrott".

Shelley Arrott
Superintendent of Schools



2019-2020 PRE-SCHOOL MEETINGS SCHEDULE

Thursday, July 25

9:00 AM – 11:00 AM Substitute Training for Contract Subs Only (Administration Center Board Room)

Tuesday, July 30

9:00 AM – 11:00 AM Substitute Training for Returning and Confirmed Substitutes Only (Administration Center Board Room)

Wednesday, July 31

8:00 AM – 11:00 AM Cat Care Worker Meeting (Administration Center West Conference Room)

1:00 PM – 3:00 PM Cat Care Worker Meeting (Child Nutrition Office, 1312 N. 7th St.)

Thursday, August 1

7:30 AM – 4:00 PM Ten-Month Secretaries, Principals and Assistant Principals Report to Work

7:30 AM – 4:00 PM Child Nutrition Ten (10) Month Sr. High Manager, Site Managers, Production Manager and Child Nutrition Custodians Report to Work

7:30 AM – 9:00 AM MANDATORY Incident Report Training for All Principals & Assistant Principals (Administration Center West Conference Room)

7:30 AM – 11:00 AM Secretaries' Meeting (Administration Center Board Room)

1:00 PM – 2:30 PM Elementary Secretaries and Secondary Attendance Secretaries Meeting (Administration Center West Conference Room)

1:00 PM Administrative Council Meeting (Administration Center Board Room)

Friday, August 2

8:30 AM – 12:00 PM Elementary Site Secretary Training (Various Topics) – Bring your teacher list (Administration Center West Wing)

1:00 PM Elementary Transfer Meeting (Principals will need to bring their transfer lists to the meeting)

Monday, August 5

8:00 AM – 10:00 AM TLE & New Teacher Induction – All Principals (Administration Center Board Room)

8:00 AM – 11:30 AM CPR/AED Training (*Select Employees*) (Administration Center Seminar Room-2nd Floor)

8:00 AM – 11:00 AM 8th Grade Schedule Pick-Up (East Middle School)

12:00 PM – 3:30 PM CPR/AED Training (*Select Employees*) (Administration Center Seminar Room-2nd Floor)

4:00 PM – 6:00 PM 8th Grade Schedule Pick-Up (East Middle School)

Tuesday, August 6

7:30 AM – 11:30 AM CPI Training (*Select Employees Only*) Administration Center Seminar Room-2nd Floor)

8:00 AM – 3:30 PM New Teacher Orientation (Administration Center Board Room) (*Local ACT Luncheon*)

12:00 PM – 4:00 PM CPI Training (*Select Employees Only*) Administration Center Seminar Room-2nd Floor)

3:00 PM – 6:00 PM 7th Grade Schedule Pick-Up and Pay Fees (West Middle School)

Wednesday, August 7

8:00 AM – 3:30 PM New Teacher Orientation (Administration Center Board Room) (*Lunch on your own*)

- 2:00 PM – Site Orientation for New Teachers and Inductees with Principals

Thursday, August 8

7:30 AM – 9:30 AM 11th & 12th Grade Schedule Pick-Up (Sr. High School)

8:00 AM – 3:00 PM CPI Training (*Select Employees Only*) (Administration Center Seminar Room-2nd Floor)

8:00 AM – 3:30 PM New Teacher Orientation and Technology Training (Administration Center Board Room) (*Chamber-sponsored lunch @ Ponca City Country Club, 1101 N. Pecan Rd.*)

9:30 AM – 11:30 AM 10th Grade Schedule Pick-Up (Sr. High School)

3:00 PM – 6:00 PM 6th Grade Schedule Pick-Up and Pay Fees (West Middle School)
1:00 PM – 3:00 PM 9th Grade Schedule Pick-Up (Sr. High School)
3:30 PM – 6:00 PM 9th-12th Grade Make-Up Schedule Pick-Up (Sr. High School)

Friday, August 9

8:00 AM – 9:00 AM Certified Staff Back to School Assembly (Concert Hall)
9:00 AM – 3:00 PM Professional Development Day

Monday, August 12

8:00 AM – 3:00 PM Teacher Workday
8:00 AM – 3:30 PM CNP/Office Assistant & Child Nutrition Hourly Employees Report to Work
8:00 AM – 3:30 PM Paraprofessionals, Teacher Assistants & Hourly Transportation Employees Report to Work
8:00 AM – 9:00 AM Paraprofessional, Teacher Assistants, Child Nutrition, Transportation, Maintenance, Custodians, and Crossing Guards Meeting (Sr. High Commons)
8:00 AM – 11:30 AM CPR/AED Training (*Select Employees*) (Sr. High Assembly Center)
9:45 AM – 10:45 AM All Special Education TA/Paraprofessionals Meeting (Administration Center Seminar Room-2nd Floor)
9:45 AM – 3:30 PM Child Nutrition Staff Development (CNP District Office, 1312 N 7th St.)
12:30 PM – 4:00 PM Transportation Department In-service (Transportation Center)
12:00 PM – 3:00 PM CPR/AED Training (*Select Employees*) (Sr. High Assembly Center)
2:30 PM Emergency Certified Teachers Meeting (Mandatory for All Emergency Certified Teachers) (Administration Center Board Room)
4:00 PM – 6:00 PM Elementary Meet Your Teacher/Move-In Night (All Elementary Sites)
4:00 PM – 6:00 PM West Middle School Move-In Night (1401 W. Grand Ave.)
5:00 PM PTA/Booster Club Officers and Members Meeting (Administration Center West Conference Room)
5:30 PM – 6:00 PM East Middle School Parent/Title I Meeting (612 E. Grand Ave.)
6:00 PM – 7:00 PM East Middle School Meet Your Teacher
7:00 PM – 7:30 PM East Middle School Parent/Title I Meeting (Repeat of earlier session)

Tuesday, August 13

8:00 AM – 3:00 PM Teacher Workday
8:00 AM - 3:00 PM Child Nutrition Staff Site Prep (Various Sites)
8:00 AM – 11:00 AM Elementary Special Education Teachers and All Speech Department Meeting (Administration Center Seminar Room-2nd Floor)
8:00 AM – 4:00 PM CPR/AED and First Aid Training (*Select SPED Paraprofessionals*) (Sr. High Assembly Center)
11:00 AM – 12:00 PM Support Staff Back to School Assembly (Concert Hall)
12:00 PM – 3:00 PM Middle School and High School Special Education Teachers Meeting (Administration Center Seminar Room-2nd Floor)
5:00 PM PTA/Booster Club Officers and Members Meeting (Administration Center West Conference Room)

Wednesday, August 14

9:00 AM – 11:00 AM **FIRST DAY OF SCHOOL**
Substitute Training for Returning and Confirmed Substitutes Only (Administration Center Board Room)

Wednesday, August 21

3:45 PM Activity Fund Sponsors, Elementary & Secondary Principals & Elementary & Secondary Site Secretaries Meeting (Administration Center Seminar Room – 2nd Floor)

Thursday, August 22

3:45 PM Activity Fund Sponsors, Elementary & Secondary Principals & Elementary & Secondary Site Secretaries Meeting (Administration Center Seminar Room – 2nd Floor)

PONCA CITY PUBLIC SCHOOLS 2019-2020 SCHOOL YEAR CALENDAR

July 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1-3 Winter Break - No School
6 Teacher Work Day - No School
7 2nd Semester Begins
20 Professional Day - No School

August 2019						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

6-8 New Teacher Orientation
9 Professional Day
12-13 Teacher workday
14 First Day of School

February 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

14 Parent Teacher Conference - No School
17 Professional Day - No School
**Evening Conferences Feb 6 & 11*

September 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2 Labor Day - No School
16 Professional Day - No School

March 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

12 End of 3rd Quarter
13 Professional Day - No School
16-20 Spring Break - No School

October 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

11 Professional Day - No School
17 End of 1st Quarter
18 Parent Teacher Conferences - No School
21 Fall Break - No School
**Evening Conferences: Oct 10 & 15*

April 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

10 Snow Day #2
(School will be dismissed if not used)

November 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

11 Professional Day - No School
27-29 Thanksgiving Break - No School

May 2020						
S	M	T	W	Th	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1 Snow Day #1
(School will be dismissed if not used)
15 LAST DAY OF SCHOOL
18 Teacher Work Day
25 Memorial Day

December 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

20 End of 1st Semester
23-31 Winter Break - No School

June 2020						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Summary of Days:

Student Contact Days	167
Parent/Teacher Conf. Day	2
Professional Days	7
Workdays/Checkout	4
Total	180

First Semester	84
Second Semester	83

First Quarter	44
Second Quarter	40
Third Quarter	45
Fourth Quarter	38

**Any additional inclement weather days will be made up at the end of the school year
Teacher work day follows last student school day**