

THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 71 OF KAY COUNTY, STATE OF OKLAHOMA, MET IN REGULAR MEETING AT THE ADMINISTRATION BUILDING BOARD ROOM, 613 EAST GRAND AVENUE, IN SAID SCHOOL DISTRICT ON MARCH 12, 2018 AT 6:00 P.M.

MEMBERS PRESENT: KINKAID, NUZUM, RILEY,
THROOP, ZIMMERSCHIED

Others Present: Shelley Arrott, Bret Smith,
Curtis Layton, Brenda Storie, Barbara
Cusick, Teri Vogele, Amy Swartz, Jason
Ridenour, Jeff Denton, Gary Bracken,
Betty Johnston and Jan Miller.

Prior to December 15 of the last calendar year, the date, time, and place of the regular meetings were filed in the office of the County Clerk of Kay County, Oklahoma. At least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Ponca City Administration Building, 613 East Grand Avenue and on the school district's website located at www.pcps.us (posted on March 8, 2018 at 3:00 p.m.).

NOTICE OF MEETING

President David Kinkaid called the meeting to order.

CALL TO ORDER

The President led the flag salute.

FLAG SALUTE

Bret Smith gave the invocation.

The Minute Clerk called roll at 6:00 p.m. Roll Call established all five (5) members of the Board were present.

ROLL CALL

Judy Throop ran unopposed for Ward 3. Gary Bracken, school attorney, administered the oath of office.

OATH OF OFFICE

It was moved by Riley, seconded by Zimmerschied, to nominate Don Nuzum for President of the Board. There being no other nominations, a roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

ELECTION OF
PRESIDENT, VICE
PRESIDENT, CLERK AND
DEPUTY CLERK OF THE
BOARD EACH OF WHO
SHALL SERVE FOR A
TERM OF ONE YEAR

Motion carried.

It was moved by Zimmerschied, seconded by Kinkaid, to nominate Robin Riley as Vice-President of the Board. There being no other nominations, a roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Throop, to appoint Betty Johnston as Clerk of the Board. There being no other nominations, a roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Throop, to appoint Kathy Conrad as Deputy Clerk of the Board. There being no other nominations, a roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

Certified Employee of the Month Award was presented to Amber Eakins, special education resource teacher at Union Elementary.

CERTIFIED EMPLOYEE OF
THE MONTH AWARD

Support Employee of the Month was presented to LeeAnn Allyn, district encumbrance clerk.

SUPPORT EMPLOYEE OF
THE MONTH AWARD

Friend of Education Award was presented to Dawn Anson, PTA president at Woodlands Elementary.

FRIEND OF EDUCATION
AWARD

Woodlands Elementary Challenge Students, under the direction of Ms. Neilson, demonstrated some of the projects they have been working on.

PRESENTATION

The President stated no individuals submitted a request prior to the meeting to address the Board during Public Comments.

PUBLIC COMMENT

Building assessment reviews scheduled for this evening will be rescheduled. No reviews were presented.

BUILDING ASSESSMENT
REVIEWS

Superintendent Arrott gave a budget and legislative update. Arrott reported the district recently received a \$113,304.00 reduction in state aid funding.

SUPERINTENDENT'S
REPORT

Arrott also discussed the potential work stoppage in support of a teacher pay raise. OEA is leading the charge for this change and is planning a Town Hall Meeting for March 29 at West Middle School in order to provide information to parents for resources.

Arrott stated our district is losing teachers due to the Step-Up Oklahoma failure.

Arrott requested a proposed Special Board Meeting for April 3, 2018 at 12:00 p.m. (noon). At this meeting, \$9,865,000 of General Obligation Building Bonds shall be offered for sale.

Pam Dotson with Wilson, Dotson & Associates, P.L.L.C. presented the FY17 audit report and findings via conference call. Ms. Dotson presented the FY17 audit to the Board Finance Committee on March 6, 2018.

PRESENTATION FROM
WILSON, DOTSON &
ASSOCIATES, P.L.L.C
ON AUDIT REPORT

It was moved by Riley, seconded by Throop, to approve the Consent Calendar as amended (see inserts):

CONSENT AGENDA

- A. Agenda with Commentary
- B. Minutes: February 12, 2018 (Regular)
- C. Contracts/Agreements Under \$10,000 (see insert)

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Riley, seconded by Throop, to approve the following financial reports:

FINANCIAL REPORTS

- A. FY18 General Fund Encumbrances #1143 - #1256 in the amount of \$148,197.61;
- B. FY18 Building Fund Encumbrances #63 - #70 in the amount of \$241,870.46;
- C. FY18 Child Nutrition Fund Encumbrances #121 - #132 in the amount of \$92,427.15;
- D. FY18 Gifts and Endowments Fund Encumbrances #68 - #69 in the amount of \$1,195.58;
- E. FY18 2017 Building Bond 37 Fund Encumbrance #5 in the amount of \$3,710.62;
- F. FY18 Summary Change Order Listing as of March 5, 2018 for Funds 11, 21, 22, and 81;
- G. FY18 Budget Analysis Reports
- H. FY18 Bond Fund Reports
- I. Booster Club Fundraiser Requests (see insert)
- J. Request for Raffle Request (see insert)
- K. School Activity Fund Reports & Requests (see insert)

- L. Treasurer's Reports
- M. Ratification of February 2018 payrolls for General Fund and Child Nutrition Fund previously approved by the Board and authority to issue payrolls for March 2018.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Kinkaid, seconded by Riley, to approve the audit report for the 2016-2017 fiscal year (see insert). A roll call vote was taken as follows:

APPROVAL TO RECEIVE
THE AUDIT REPORT FROM
WILSON, DOTSON &
ASSOCIATES, P.L.L.C

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Riley, seconded by Zimmerschied, to approve resolution determining the maturities of, and setting a date, time and place for the sale of the \$9,865,000 General Obligation Building Bonds of the School District (see insert). A special board meeting will be held on April 3, 2018 at 12:00 noon. A roll call vote was taken as follows:

APPROVAL OF
RESOLUTION
DETERMINING THE
MATURITIES OF, AND
SETTING A DATE, TIME
AND PLACE FOR THE
SALE OF THE
\$9,865,000 GENERAL
OBLIGATION BUILDING
BONDS OF THE SCHOOL
DISTRICT

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Throop, seconded by Zimmerschied, to approve agreement for Bond Counsel Services with the Floyd Law Firm, P.C., Attorneys at Law. Floyd Law Firm will provide Bond Counsel Services on behalf of the school district in connection with the issuance of bonds. The cost of the agreement is \$4,000.00. A roll call vote was taken as follows:

APPROVAL OF AGREEMENT
FOR BOND COUNSEL
SERVICES WITH THE
FLOYD LAW FIRM, P.C.,
ATTORNEYS AT LAW

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Zimmerschied, seconded by Throop, to approve Engagement Letter with S&P Global Ratings to provide Credit Ratings. This agreement is for the district's request for a public S&P Global Ratings Credit Rating for the \$9,865,000 Building Bonds, Series III to be sold on Tuesday, April 3, 2018. A roll call vote was taken as follows:

APPROVAL OF
ENGAGEMENT LETTER
WITH S&P GLOBAL
RATINGS TO PROVIDE
CREDIT RATINGS

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Zimmerschied, seconded by Kinkaid, to approve agreement with Kagan Professional Development for Learning Workshop (see insert). Plans are to reach 60 participants at a cost of \$599.00 per participant for a total cost of \$35,940.00.

APPROVAL OF AGREEMENT
WITH KAGAN
PROFESSIONAL
DEVELOPMENT FOR
LEARNING WORKSHOP

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Riley, seconded by Kinkaid, to convene in Executive Session for the following purposes: to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to discuss the employment of Executive Directors and Directors [Authority for Executive Session: 25 O.S. Section 307(B) (1)]; to discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307(B) (2)]; to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [Authority for Executive Session: 25 O.S. Section 307(B) (4)].

EXECUTIVE SESSION

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

The Board adjourned into Executive Session to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [Authority for Executive Session: 25 O.S. Section 307 (B) (1)]; to discuss the employment of Executive Directors and Directors [Authority for Executive Session: 25 O.S. Section 307(B) (1)]; to discuss Negotiations [Authority for Executive Session: 25 O.S. Section 307(B) (2)]; to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [Authority for Executive Session: 25 O.S. Section 307 (B) (4)] at 6:48 p.m.

The Board reconvened into Open Session at 8:38 p.m.

RETURN TO OPEN
SESSION

The Board President stated Minutes of Executive Session were kept by the Board Minutes Clerk and will remain confidential.

It was moved by Kinkaid, seconded by Zimmerschied, to approve the following Administrative Contracts for the 2018-2019 School Year:

APPROVAL OF ADMINISTRATIVE CONTRACTS FOR THE 2018-2019 SCHOOL YEAR

Directors

- Barbara Cusick, Executive Director of Curriculum
- Jeff Denton, Director of Child Nutrition
- Randy Empting, Director of Transportation
- Jared Freeman, Athletic Director
- Curtis Layton, Executive Director of Human Resources and TLE
- Chris Littlecook, Director of Title VI
- Jason Ridenour, Director of Technology
- Bret Smith, Executive Director of Operations
- Tony Smith, Director of Maintenance
- Brenda Storie, Executive Director of Finance/Treasurer
- Karla Streeter, Director of Alternative Programs
- Amy Swartz, Director of Special Services
- Teri Vogeles, Associate Director of Curriculum

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Nuzum, seconded by Zimmerschied, to approve the recommendations for termination, reassignment, resignation, salary adjustments and employment of personnel as follows:

APPROVAL OF PERSONNEL

Persons listed in the Personnel Report (including addendum, if applicable), and employed as of the effective date specified; contracts to be executed in the name of the district by the Superintendent or person(s) designated

by her, and assignments to be made by the Superintendent (see insert) including salary adjustments.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Riley, seconded by Kinkaid, to approve Resolution supporting our public school teachers and encouraging the Oklahoma legislature to fund reoccurring salary increases for teachers (see insert).

APPROVAL OF
RESOLUTION SUPPORTING
OUR PUBLIC SCHOOL
TEACHERS AND
ENCOURAGING THE
OKLAHOMA LEGISLATURE
TO FUND REOCCURRING
SALARY INCREASES FOR
TEACHERS

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

Gary Bracken, school attorney, presented a Waiver and Dissolution of Restrictive Covenants document obtained the afternoon of the Board meeting. This document covers certain restrictive covenants covering the following described real estate:

NEW BUSINESS

Lots 1 thru 5, Block 18, Hampton Heights Addition to the City of Ponca City, Kay County, State of Oklahoma, according to the recorded plat thereof.

It was moved by Nuzum, seconded by Throop, to approve the Waiver and Dissolution of Restrictive Covenants document. Closing is set for Tuesday, March 13, 2018.

A roll call vote was taken as follows:

KINKAID	---	AYE
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NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Kinkaid, seconded by Throop, ADJOURNMENT
to adjourn meeting. A roll call vote was
taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

The meeting adjourned at 8:42 p.m.

(A DVD of this meeting is on file in the
office of the Clerk of the Board of
Education.)

READ AND APPROVED:

_____ PRESIDENT	_____ MEMBER
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_____ MEMBER	_____ MEMBER
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MEMBER

ATTEST: _____ Date: _____
Minute Clerk