

THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 71 OF KAY COUNTY, STATE OF OKLAHOMA, MET IN REGULAR MEETING AT THE ADMINISTRATION BUILDING BOARD ROOM, 613 EAST GRAND AVENUE, IN SAID SCHOOL DISTRICT ON SEPTEMBER 10, 2018 AT 6:00 P.M.

MEMBERS PRESENT AT BEGINNING OF MEETING:

NUZUM, RILEY,  
ZIMMERSCHIED, THROOP

MEMBER ARRIVING AT 6:06 P.M.: KINKAID

Others Present: Shelley Arrott, Bret Smith, Brenda Storie, Curtis Layton, Barbara Cusick, Teri Vogeles, Amy Swartz, Jason Ridenour, Randy Empting, Gary Bracken, Betty Johnston and Jan Miller.

Prior to December 15 of the last calendar year, the date, time, and place of the regular meetings were filed in the office of the County Clerk of Kay County, Oklahoma. At least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the Ponca City Administration Building, 613 East Grand Avenue and on the school district's website located at [www.pcps.us](http://www.pcps.us) (posted on September 6, 2018 at 4:30 p.m.).

NOTICE OF MEETING

President Don Nuzum called the meeting to order.

CALL TO ORDER

The President led the flag salute.

FLAG SALUTE

Bret Smith gave the invocation.

The Minutes Clerk called roll at 6:00 p.m. Roll Call established four (4) members of the Board were present. Member David Kinkaid was absent at time of roll call.

ROLL CALL

The President stated no individuals submitted a request prior to the meeting to address the Board during Public Comments.

PUBLIC COMMENTS

Under the guidance of Jessica Wyckoff, Special Education teacher, and Gineta Swanson, Speech Pathologist, at Union Elementary, a group of students described what Circle of Friends represents at their school.

PRESENTATIONS

Board Member David Kinkaid arrived at 6:06 p.m.

Superintendent Arrott presented a PowerPoint presentation titled "Review of Proposed Board Policy Changes" (see insert). In the presentation, Arrott informed the Board members of proposed policy changes to be on the Agenda for the October Board meeting.

SUPERINTENDENT'S REPORT

Superintendent Arrott also discussed Attendance Awareness Month for the District.

It was moved by Throop, seconded by Zimmerschied, to approve the Consent Agenda (see inserts):

CONSENT AGENDA

- A. Agenda with Commentary
- B. Minutes: August 13, 2018 (Regular)
- C. Contracts/Agreements Under \$10,000 (see insert)
- D. Surplus Resolution (see insert)

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Riley, seconded by Throop, to approve the following financial reports:

FINANCIAL REPORTS

- A. FY18 Budget Amendments
- B. FY19 Budget Amendments

- C. FY19 General Fund 11 Encumbrances #451 - #582 in the amount of \$149,041.46;
- D. FY19 Building Fund 21 Encumbrances #47 - #56 in the amount of \$133,052.00;
- E. FY19 Child Nutrition Fund 22 Encumbrances #84 - #90 in the amount of \$8,025.19;
- F. FY19 2017 Building Bond Fund 37 Encumbrances #6 - #7 in the amount of \$3,219.00;
- G. FY19 Gifts and Endowments Fund 81 Encumbrances #31 - #37 in the amount of \$8,584.00;
- H. FY19 Summary Change Order Listing as of September 4, 2018 for Funds 11, 21, 22, 30 and 37;
- I. FY18 Budget Analysis Reports
- J. FY19 Budget Analysis Reports
- K. FY18 Bond Fund Reports
- L. FY19 Bond Fund Reports
- M. Sanctioning Requests for 2018-2019
- N. Booster Club Fundraiser Requests
- O. Request for Raffle
- P. Activity Fund Reports/Transfers/Budgets/Amendments
- Q. Treasurer's Reports
- R. Ratification of August 2018 payrolls for General Fund and Child Nutrition Fund previously approved by the Board and authority to issue payrolls for September 2018.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Throop, seconded by Kinkaid, to approve the Estimate of Needs for FY19 (see insert). A roll call vote was taken as follows:

APPROVAL OF ESTIMATE  
OF NEEDS FOR FY19

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE

ZIMMERSCHIED --- AYE

Motion carried.

It was moved by Zimmerschied, seconded by Kinkaid, to approve the following Contracts/Agreements for the 2018-2019 School Year (see inserts):

APPROVAL OF CONTRACTS/AGREEMENTS

- A. Agreement with Servpro to perform any necessary cleaning and/or restoration services for the Howell Auditorium located at Po-Hi for a total not to exceed \$36,000.00.
- B. Agreement with Kidshine, LLC - Mad Science for a STEM focused Discovery Day program for seven (7) elementary sites for a cost of \$12,495.00.
- C. Agreement with Trane to replace the current Trane Tracer 100 at West Middle School with a newer model Building Management HVAC System for a cost of \$23,420.00. This will be the first step in updating the HVAC Management System at West.
- D. Agreement with Automation Integrated to replace internet communications with sites for Building HVAC Automation Systems for a total cost of \$41,200.00.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Throop, seconded by Zimmerschied, to approve the following Change Orders (see inserts):

APPROVAL OF CHANGE ORDERS

- A. Change Order No. 1 for the Roosevelt Elementary Parking Lot Expansion Project at a cost of \$3,363.70.
- B. Change Order No. 1 for the Old Football Locker Room Project at a cost of \$10,549.96

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

It was moved by Throop, seconded by Zimmerschied, to convene in Executive Session for the following purposes: to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [25 O.S. Section 307 (B) (1)]; and to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [25 O.S. Section 307(B) (4)].

EXECUTIVE SESSION

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

The Board adjourned into Executive Session to discuss the possible termination, reassignment, resignation, and employment of personnel on the attached detailed Personnel Report [25 O.S. Section 307 (B) (1)]; and to discuss confidential conversations with the Board's Attorney concerning pending claims and litigation [25 O.S. Section 307 (B) (4)] at 6:57 p.m.

The Board reconvened into Open Session at 7:34 p.m.

RETURN TO OPEN  
SESSION

The Board President stated Minutes of Executive Session were kept by the Board Minutes Clerk and will remain confidential.

It was moved by Kinkaid, seconded by Riley, to approve the recommendations for termination, reassignment, resignation, salary adjustments and employment of personnel as follows:

APPROVAL OF PERSONNEL

Persons listed in the Personnel Report (including addendum, if applicable), and employed as of the effective date specified; contracts to be executed in the name of the district by the Superintendent or person(s) designated by her, and assignments to be made by the Superintendent (see insert) including salary adjustments.

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

There being no New Business, it was moved by Kinkaid, seconded by Throop, to adjourn meeting.

ADJOURNMENT

A roll call vote was taken as follows:

KINKAID	---	AYE
NUZUM	---	AYE
RILEY	---	AYE
THROOP	---	AYE
ZIMMERSCHIED	---	AYE

Motion carried.

The meeting adjourned at 7:35 p.m.

(A DVD of this meeting is on file in the office of the Clerk of the Board of Education.)

READ AND APPROVED:

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

\_\_\_\_\_  
MEMBER

ATTEST: \_\_\_\_\_ Date: \_\_\_\_\_  
Minute Clerk